

Waupaca County Joint Committee on Aging & Nutrition Advisory Council
Tuesday August 25, 2020
Waupaca County Courthouse
811 Harding Street, Waupaca WI 54981
Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Committee on Aging Members Present: Jan Lehrer, Ray Claussen, Bob Appleby, Mary Kay Poehlman, Dawn Brumm, Judi Olson

Nutrition Advisory Council Members Present: Jan Lehrer, Dave Steffens, Gloria Bigalke, Barb Bartel, DeAnn Miller, Meri Erickson

Members Present via Zoom: Nancy Johnson

Public Present: Harry Joren

Others Present: Leah Klein, ADRU Manager; Pat Huber, ADRC Clerk; Melissa Anderson, Aging Programs Supervisor; Dar Kramer, Regional ADRC Coordinator; Ted Phernetton, DHHS Director;

Chairperson Jan Lehrer called the meeting to order at 10:01 am and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel, as well as Zoom for member participant.

I. Adoption of Agenda: *Motion made by Judi Olson and seconded by Bob Appleby to adopt the agenda. Motion carried.*

Public Comment: No public comment, but chairperson Jan Lehrer asked each present in the room to introduce themselves and state their affiliation or title.

II. Nutrition Program Updates

a. COVID-19 contingency planning for home delivered meals: Melissa Anderson reported continued work on securing a vendor to provide two weeks of shelf-stable meals. Shelf stable meals provided to each participant in the event the nutrition program is not able to deliver meals due to the COVID-19 pandemic.

b. COVID-19 Meal delivery plans: Melissa Anderson updated the council with the current operations of the nutrition program. Participants in the Iola, Manawa, Waupaca and Weyauwega will be transitioning to meal delivery 5 days a week starting September 8. Beginning in September volunteers as well as staff will be delivering meals. Marion, Clintonville and New London will transition to five days a week TBD on start date beginning of October. Marion, Clintonville and New London will continue with twice a week delivery until the transition to five days begin. Melissa shared the resignation of Clintonville Site Manager Brooke Mentzel.

c. RFP10-011-22: Leah Klein gave a brief history of the RFP and how the contract process worked. The Nutrition Advisory Council had previously recommended that the current RFP be rescinded and that the Senior Nutrition Program be released from the requirements of the RFP. *A motion was made by Ray*

*Claussen and seconded by Judi Olson recommendation to the Health and Human Services Board that the current RFP be rescinded and request that the Finance Committee to release the nutrition program temporarily from the requirement for an RFP. **Motion Carried.***

d. Voucher Program: Melissa Anderson reported voucher application has been approved by GWAAR and DHS. Start date of the voucher restaurant model at the Manawa Steakhouse will be at the same time as the reopening the traditional congregate dining sites.

e. Waupaca Senior Center: Melissa Anderson provided an update on conversations with the Waupaca Rec Center. Conversations will continue to determine if vacant building adjacent to the REC center could meet the needs of the nutrition program. Melissa will continue to bring updates to the council as conversations continue.

III. Nutrition Program Next Steps Recommendations: Leah Klein provided a handout showing the declining history of participation in the congregate program. *A motion was made by Judi Olson and seconded by Dave Steffens recommend to the Health and Human Services Board that the Senior Nutrition Program does not re-open sites in Marion, Iola and Weyauwega, when granted permission to open up. **Motion carried with Supervisor Mary Kay Poehlman opposed.***

IV. Adjourn: *Motion by Dawn Brumm and seconded by Gloria Bigalke to adjourn. **Motion carried.***

Respectfully Submitted,
Pat Huber, ADRC Clerk